

**CHANGES IN BID SUBMISSION DATE, ELIGIBILITY CRITERIA ETC.
AMENDMENT TO
RFP Notice No: WB/FIN/16-17/LC/01**

FOR SELECTION OF LEGAL CONSULTANT, FINANCE DEPARTMENT, GOVT. OF WEST BENGAL

for assisting and advising the State Government in restructuring, merger, amalgamation and winding up of various Public Sector Undertakings/ Corporations of Govt. of West Bengal.

In terms of Clause 2.11 in RFP Notice No: WB/FIN/16-17/LC/01 Clause nos. 1.4, 1.8, 2.2.2.1, 2.2.2.2, 3.1.3 & 3.1.4 of RFP amended and may be read as under;-

1.4 Procurement of RFP Document & Bid Security

RFP document can be downloaded from the Official Website of the Authority wbfin.nic.in. The Bidders will be required to furnish Bid security amounting Rs.25,000/- (Rupees twenty five thousand only).in the form of Bank Draft drawn in favour of Secretary (Finance), Govt. of West Bengal, payable in Kolkata from any scheduled Bank.

1.8 Schedule of Selection Process

The Authority would endeavour to adhere to the following schedule:

Event Description	Date& Time
1.Last date for receiving queries/clarifications	[24 th March, 2017]
2.Pre-Bid Conference	[27 th March, 2017, 11-30 hrs.]
3.Authority's response to queries	[28 th March, 12-00 hrs.]
4.Proposal Due Date or PDD	[3 rd April, 2017, 15-00 hrs.]
5.Opening of Technical Proposals	[3 rd April, 2017, 16-00 hrs]
6.Opening of Financial Proposal	[5 th April, 2017, 11-00 hrs]
7.Letter of Award (LOA)	[Within 15 days of PDD]
8 Acceptance of the LOA	Within 5 days of LOA
9.Signing of Agreement	Within 15 days of LOA
10.Validity of Applications	180 days of Proposal Due Date

2.2.2.1 Technical Eligibility:

Law firms/ advocates seeking engagement should meet the following technical criteria : -

1. Law firms should have an office based in Kolkata at least for the last 5 financial years, while individual advocates seeking engagement should be enrolled with the Bar Council of West Bengal and having a minimum experience of practising law for last 10 financial years.
2. Can demonstrate having acted for Central/State Government/ Statutory Corporations /Authorities/PSUs in at least 1 (one) assignments in the last 3 years.

2.2.2.2 Financial Eligibility:

Law firms/ advocates seeking engagement should meet the following Financial Criteria:-

Law Firms should have minimum annual average turnover of Rs. 10 lakh during last three financial years while Individual advocates should have minimum annual average turnover of Rs.3 lakh.

3.1.3 The scoring criteria to be used for evaluation shall be as follows:

Sl. No	Criteria	Total Marks	Marking System
A	Relevant Qualifications / Experience of the Firm	80	
A-1	Having legal consultancy office at Kolkata/ Enrolled with Bar Council with West Bengal (i) The Bidder shall have, legal consultancy practice from the office at Kolkata at least over the last 5 (five) financial years preceding the Application Due Date, provided the Law Firm having acted for Central/state Government /statutory corporation/authorities /PSUs. (ii) The Bidder,(Advocate) shall have enrolled with	25	(i): (For Legal Consultancy office at Kolkata) For min.5years: 10 marks Maximum for > than 25 years: 25 marks Marks will be prorated on the basis of nos. of years' experience (ii) (for Advocate enrolled with Bar

Sl. No	Criteria	Total Marks	Marking System
	Bar Council of West Bengal for a minimum period of 10 years, provided the Advocate having acted for Central/state Government /statutory corporation/authorities /PSUs.		Council) Minimum 10 yrs : 10 marks Maximum for > than 25 years: 25 marks Marks will be prorated on the basis of no of years' experience
A 2	A.Key professional staff qualifications : (Law Degree from a recognised University/Institution) and competence for the assignment: <i>(format of specimen CV enclosed in Appendix I Form- 2)</i>	20	The number of points to be assigned to each CV shall be determined considering the following three sub-criteria and relevant percentage weights: 1) General qualifications [30%] Educational Profile relevance (Bachelor Degree Law) Number of years of work experience (minimum 10 years) and the past work profile (Firm and role) Honours /distinctions/Master degree/ (10%) Bar at Law (10%) 2) Adequacy for the assignment [30%] Number of projects in the required domain and the deliverables therein Client citations 3) Experience in region and language [20%] Languages spoken Past Projects in the State of West Bengal and in Eastern India Total weight: 100%

	A. No. of Professional on the assignment	5	If the no. of professionals to be engaged by the Law Firm/ Advocate is more than 3
A3	Can demonstrate experience for central/state Govt/statutory corp./Authorities in PSUs in last 3 years. Scope should include Project (as per Appendix I Form 3)	15	>2 cases : 15 marks >1 up to 2 cases : 10 marks Min.1 cases : 05 marks
A4	Can demonstrate experience in company law matters in last 5 years other than cases referred in A3 above (as per Appendix I Form - 4)	15	>10 cases: 15 marks >5 up to 10 cases : 10 marks Min. 5 cases :05 marks
B	Financial Competence of the Firm	20	
B-1	Average min. Turnover from legal consultancy services for the last 3 financial years ending 31 st March 2016 (as per Appendix I Form - 5)	20	<u>Turnover for legal consultancy firms</u> > Rs. 20 lakh: 20 marks > Rs.15 lakh upto 20 lakh : 15 marks >Rs.10 lakh upto 15 lakh 10 marks: Min. 10 lakh : 5 marks <u>Turnover For Advocates</u> >10 lakh 20 marks > 5 lakhs upto 10.0 lakh : 15 marks > 3 lakh upto Rs. 5 lakh 10 marks Minimum 3 lakh : 5 marks
	Total (A+B)	100	

3.1.4 Eligible Assignments

Deleted.