

Government of West Bengal  
Finance Department  
Audit Branch

No.566-F(Y)

Dated, 31<sup>st</sup> January, 2014.

**MEMORANDUM**

Financial Advisor (FA) system has been introduced in all the Departments of the State Government. Financial power upto Rs. 10 crore has already been delegated to the Financial Advisors vide FD memo. no. 152-FB dt.27.4.12 and 1056-FB dt.10.9.12 for release of plan fund.

Now, therefore, the Governor is pleased to issue the following guidelines for FA's function in addition to the ones already issued vide FD memo. no. 152-FB dt.27.4.12 and 1056-FB dt.10.9.12.

1. The Departments shall process all the files dealing with financial matters, both plan and non-plan, through their Financial Advisors;
2. The Departmental Secretary will exercise the financial powers delegated by Finance Department from time to time, after obtaining advice from the Financial Advisor (FA);
3. FA's shall be involved in the departmental budgetary exercise;
4. In case of any observation(s) of the FA on any proposal of the Administrative Department, the latter may send the proposal containing the observation(s) of FA to Finance Department for further clarification, if deemed necessary.

This order shall take immediate effect.

Sd/- H.K. Dwivedi  
Principal Secretary to the  
Government of West Bengal

No.566/1(250)-F(Y).

Dated, 31<sup>st</sup> January, 2014.

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. Accountant General (Receipt, Works & Local Bodies Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001
4. The Additional Chief Secretary/Principal Secretary/Secretary ,  
..... Department, Govt. of West Bengal.
5. Financial Advisor, .....Department, Govt. of West Bengal.
6. OSD & Ex-officio Secretary, Finance (Budget) Department, Government of West Bengal.
7. All Special Secretaries / Joint Secretaries of Finance Department
8. All Groups of Finance Department
9. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Building, 4, Lyons Range, Kolkata – 700 001.
10. The Commissioner, \_\_\_\_\_
11. The District Magistrate, \_\_\_\_\_
12. The Sub-Divisional Officer, \_\_\_\_\_
13. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I, 81/2/2, Phears Lane, Kolkata – 700 012.
14. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – II, P-1, Hyde Lane, Kolkata – 700 012.
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Sector –III, Kolkata – 700 106.
16. The Treasury Officer, \_\_\_\_\_
17. \_\_\_\_\_
18. The Principal Accounts Officer & Ex-Officio Joint Secretary, Finance (Budget) Department, for uploading this Notification in the Finance Department website.

  
(G. Samanta)

Joint Secretary to the  
Government of West Bengal