

Government of West Bengal
Finance Department
Audit Branch

Date : 02.07.2021

NOTICE

It is hereby to inform that Vaccination Programme for the 4th batch of the employees of this Department is likely to be held in the coming weeks (precise date yet to be fixed) at Kahdya Bhaban, 11A Mirza Ghalib Street, Kolkata – 700 087.

Employees of this Department, including the Stenographers, are hereby requested to apprise this Department of their willingness to get vaccinated in the 4th batch by 05.07.2021 positively.

Employees who have completed the 1st dose of vaccination shall mention the name of the vaccine (Covishield/Covaxin) and date of taking the 1st dose.

Interested employees will have to submit their Names, Designation, Group/Branch/Cell, Mobile No. and the required Dose, in tabular form, to this Department's email ID-"estt.fin-wb@gov.in".

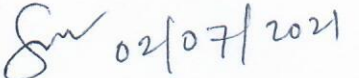
Interested employees will have to reach the vaccination venue on their own arrangements.

Precise date of the program and list of selected employees will be notified in due course in the official website of Finance Department.

Each selected employee shall carry copies of the following documents to the vaccination venue :

- (i) Aadhar Card
- (ii) Provisional Certificate for COVID-19 Vaccination (if 1st Dose has already been completed)

Once selected, no employee shall skip the program. In case of exigency, the authority of this Department may be informed at once.

 02/07/2021

(U.K. Dutta)
Deputy Secretary to the
Government of West Bengal
Deputy Secretary
Finance (Audit) Department
Govt. of West Bengal